

CTTAB 2003Minutes

June 10 2003

Meeting Minutes

**City of Seattle, Board Room, 27th Floor
Key Tower, 700 5th Avenue, Seattle, WA 98104**

Board Members

Rhonda Allison

Appreh Auta

Michael Daum

Mike Donlin

Shannon Frisbie

Damien Koemens

Ann Robinson

Brad Stilwell

Jeff Techico

Harriet Wasserman\

Excused

Jason Bennett

Rob Jacobs

Mike Mullarkey

Robin Oppenheimer

Melinda Partin

Staff

David Keyes

Jill Novik

Tony Perez

Delia Burke

Absent:

Justin Saint Claire

1. Introduction of new members, Announcements, Agenda Approval; Review of Minutes:

Tony asked CTTAB members if they wished to have someone talk to CTTAB about wi-fi; *the consensus was to schedule a wi-fi presentation for the July meeting.*

David introduced Delia Burke, who has been hired to replace Emily Bancroft, to work on community technology projects. Delia was formerly with Digital Promise, a TMP recipient.

Damien asked for assistance locating people interested in working full time during the month of September to do recruiting for Washington State Digital Learning Communications. The person may be either a UW graduate or undergraduate student.

The agenda and minutes were approved as written.

2. Committee Reports

Community Technology: Rhonda The committee is looking at questions for the new indicators study. The committee is also considering TMF evaluation criteria. This year, money was put into PSACT (instead of as many projects), and the role of PSACT is going to be considered. It is hoped that PSACT will conduct training on organizational structure, among other topics. In addition, the committee will review overall goals of TMF as well as goals of specific projects. With less money available, it is important that projects be self-sustaining. In the future, decisions for funding will include whether an organization did what it said it would, which, to date, has not happened.

Governance: Jeff Jeff distributed copies of the Board's rules and asked for comments prior to voting at the July meeting.

3. Cable Office: Tony Franchise Renewal Process

Tony summarized the formal and informal renewal processes, which started in January, 2003, and will be completed by January 20, 2006. He presented the approximate time frames for different components of the process, the potential role of CTTAB, and the kinds of issues likely to arise. (For those missing the discussion, the same presentation was made to City Council on May 21 and may be viewed by going to the Seattle Channel website (www.seattlechannel.org), clicking on video archives, then the Police, Fire, Courts and Technology Committee meeting of 5/21.)

4. Presentation: Rhonda Allison Hiring Process for Chief Technology Officer Rhonda, who has been asked to serve on the review committee, queried the Board as to any direction or criteria from the Board. Brad suggested reviewing the letter on last year's proposed City/DoIT reorganization that comments on desirable skills for the CTO.

5. TMF Update: David Keyes

The Mayor's office will be sending out a press release for the successful projects. It was hoped that there would be a celebratory event to announce the winners, but it has been postponed twice. There may, instead, be some smaller event. Two projects from last year have been finished, several more are due within a couple of months, and a couple are not working and may be amended by the City.

The Parks Department has accepted greater responsibility for TMF Rec-tech projects and will be designating management level staff for this purpose.

TMF staff are developing contracts for the 2003 projects.

The tech map is being updated with more data about more places. In

addition, it is now possible to click on a sector to get information for that particular area.

6. Open Forum

It was moved, seconded and unanimously adopted to thank staff for great support.

David noted that he is going to a CTC Net conference in Washington (David is a member of the Board) at the end of June.

The Alliance for Community (ACM) Annual Conference will be held this year in Tacoma from July 9-12. This a wonderful opportunity for Board members to learn a lot of information about access, and the conference is relatively inexpensive. If interested, please contact Jill for more information.

The meeting adjourned at 7:52 p.m.